

Parental Code of Conduct Policy

Parents and caregivers have the following responsibilities to the school:

You have a responsibility to ensure your child attends school regularly

If your child is unable to attend for any reason an explanation must be given to the teacher and a phone call to school on the first day of absence is required. You need to observe school hours and may not withdraw your child during the day without notification.

You have a responsibility to keep sick children home from school until they are well

To minimise the passing on of infections children who are not well need to be kept home. Parents of children who become ill at school must be prepared to take them home when notified. The office require an emergency contact number for this purpose.

You have a responsibility to ensure your children arrive at school well nourished, rested, clean and wearing correct uniform

Children need to be guided towards taking self-responsibility as they progress through school. Ultimately it is the parent's responsibility to ensure these needs are met.

You have the responsibility to support the school in upholding codes of student conduct, school rules and the respect of property

This means observing all agreed safety practices as well as observing playground and classroom rules. Parents are the best role models for their child. Where parents provide contrary advice to the school this causes confusion for children.

You have the responsibility to help make the school a good place to be

This means contributing where you are able to the collective life of the school, supporting your child's classroom activities, reading and responding to all messages that are sent home from school as well as being respectful thoughtful and courteous in your dealings with others.

You have the responsibility to ensure your child is supported to complete their homework tasks

All children bring home tasks which support their stage of learning. They need to have time and space to complete these and an opportunity to share them with parents. Tasks have notified time limits and need to be returned promptly. Homework should not be an onerous task for either parent or child.

You have the responsibility to ensure your child has the right equipment at school on any day

This will enable the teacher and child to progress the planned programme and have the best chance of success.

Provisional enrolment

The school treats all new students to the school as being provisionally enrolled for the first two weeks of schooling. During this period of provisional enrolment, the school reserves the right to revoke the student's enrolment at the school at its own discretion. The school may revoke enrolment if the parents had not fully disclosed issues that would have

otherwise affected the student's acceptance into the school or for any other reason at the school's discretion. If enrolment is revoked, then any refund would be made under the terms of the fee refund policy. After this two week period has lapsed, the student would become a fully enrolled student at the school subject to the approval of the Head of School or the provisional enrolment may be extended.

By signing this form the parent/guardian agrees to abide by the school's code of conduct policies and that any other parents/guardians of the student will also abide by this policy.

Signature of Parent or Guardian

Full Name Date / /